



## Florida Recovery Obligation Calculation

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# 2025 Disaster Readiness Assessment (DRA) FAQs



# Applicant FAQs

## 1. How do I access the system?

**Answer:** In order to access the system, navigate to the web address for KPMG Smart Grants Platform FEMA PA at <https://fldrgs.managedgrants.com>. Prior to logging into KPMG Smart Grants Platform FEMA PA, you will create a user account. Your email address provided to the state will serve as your unique username to log in to the platform. When navigating, please 'click' on the action buttons instead of using the enter button on your keyboard. At the Sign in screen, select "Sign up now" to create your account. At the next screen, enter your email address and select "send verification code." You will then receive an email with a verification code to be entered into the platform. Once you receive your verification code, enter the code, and select "Verify code. You will then be directed to the account creation page. Once at the account creation page, create your password and provide your user information. Once your user account has been created, you can then log into the KPMG Smart Grants Platform FEMA PA using your email address and password. A verification code will be required each time you login to the platform.

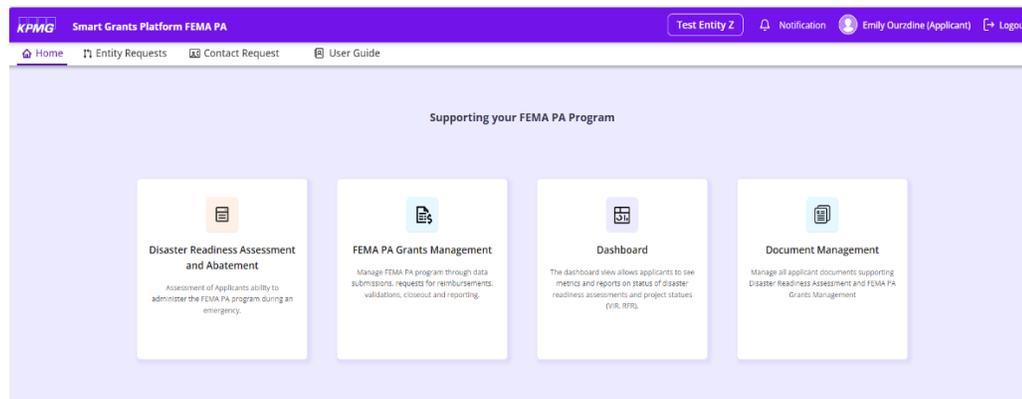


DRGS-Portal-Login-User-Guide.pdf

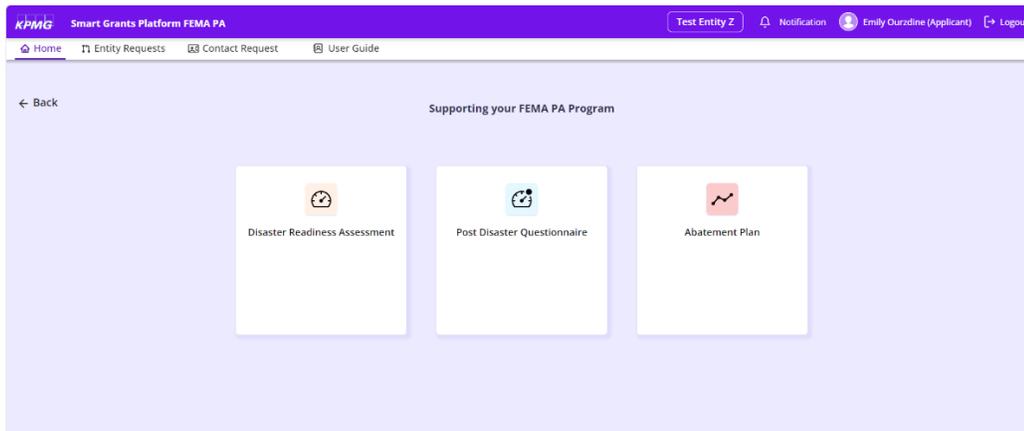
## 2. Do we, as an Applicant who opted in and completed the Disaster Readiness Assessment (DRA) last year, need to complete a new DRA for 2025?

**Answer:** Yes, the Applicant will need to submit a 2025 assessment. However, your 2024 assessment will rollover/auto-populate, and we kindly ask you to review the questions as some may have changed. Applicants will follow the same login process. Once the Applicant reaches the DRA screen, they will click the 'Create New Assessment' button to initiate the pre-population of their 2025 DRA based on their 2024 answers and updates.

Select Disaster Readiness Assessment and Abatement.



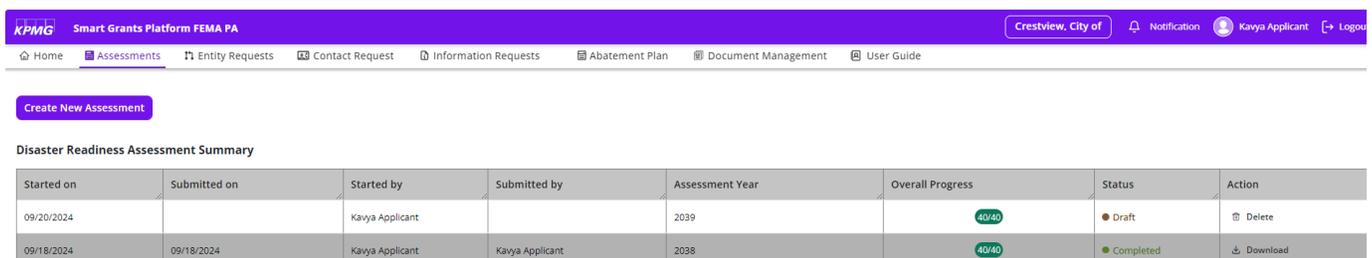
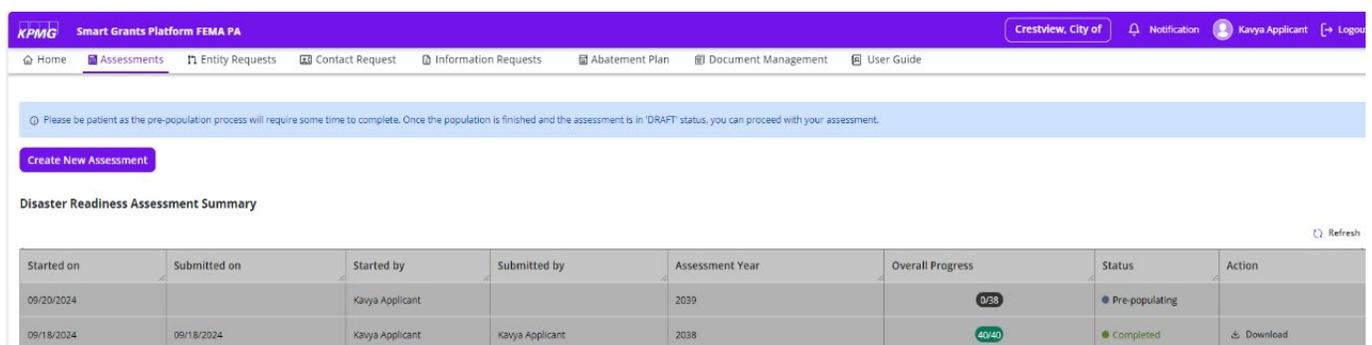
## Select Disaster Readiness Assessment.



## Select Create New Assessment.



Please note that this is an example screenshot, which is why the assessment year appears to be so far ahead. Additionally, we would like to advise that the Applicant will have to refresh the page to see the assessment in draft state.



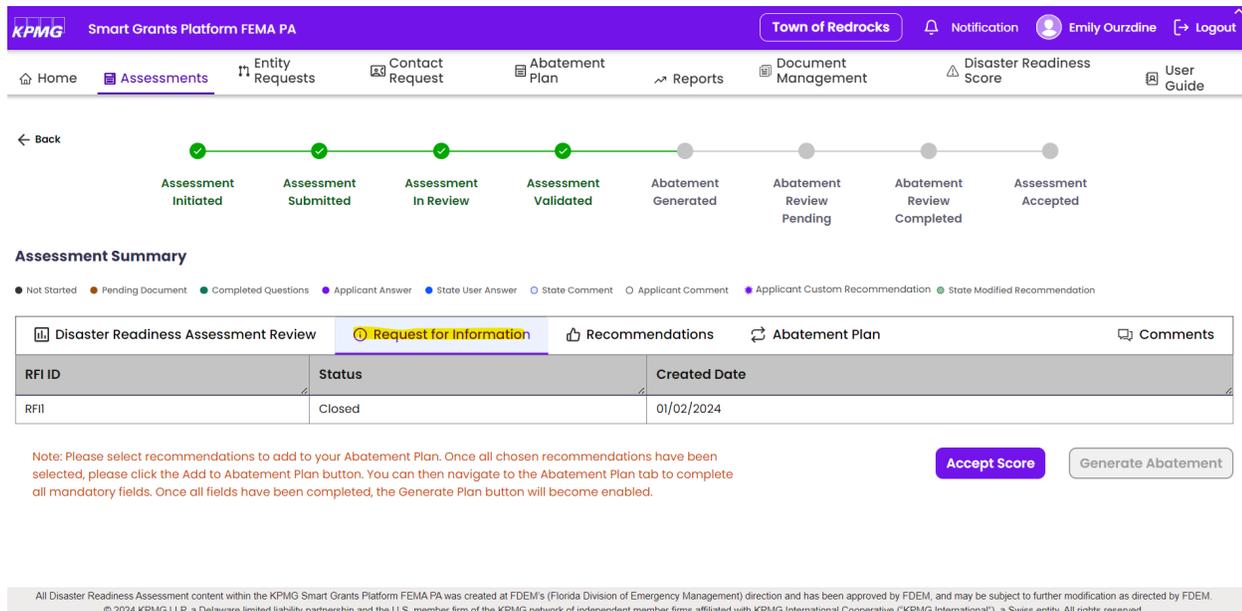
**3. Am I going to be able to upload multiple files for each question or do I need to combine documents into one file per question? Additionally, is there a size restriction to the files? For example, if we have several union policies as well as our internal labor policy, then question 4 will have several attachments.**

**Answer:** Yes, there is an option to upload multiple files for each question. You will select the plus sign in the documentation upload selection to add documents, you will also be able to select the file type. The file size limit is 100MB.

**4. Do I need to log into the system to access the Request For Information (RFI)? Is there a screenshot of where I will need to go to access the RFI?**

**Answer:** Click on “In Applicant’s Queue” under Status to get into the RFI. Please note, in addition to uploading documentation you must fill in the response box and save. When submitting the RFI, the submit button will remain greyed out until all the response boxes are responded to.

Applicants will see the RFI on the Assessment Summary screen of the DRA. Once the Applicant clicks on the DRA, it will direct the Applicant to the Assessment Summary page to click on the ‘Request for Information’ tab



The screenshot shows the 'Smart Grants Platform FEMA PA' interface. At the top, there is a navigation bar with 'Town of Redrocks', 'Notification', 'Emily Ourzdine', and 'Logout'. Below this is a menu with 'Home', 'Assessments', 'Entity Requests', 'Contact Request', 'Abatement Plan', 'Reports', 'Document Management', 'Disaster Readiness Score', and 'User Guide'. A progress bar indicates the status of the assessment process: Assessment Initiated, Assessment Submitted, Assessment In Review, Assessment Validated, Abatement Generated, Abatement Review Pending, Abatement Review Completed, and Assessment Accepted. Below the progress bar is the 'Assessment Summary' section, which includes a legend for various statuses and a table of RFIs. The table has columns for RFI ID, Status, and Created Date. A note at the bottom of the screenshot provides instructions on how to use the 'Accept Score' and 'Generate Abatement' buttons.

RFI ID	Status	Created Date
RF11	Closed	01/02/2024

Note: Please select recommendations to add to your Abatement Plan. Once all chosen recommendations have been selected, please click the Add to Abatement Plan button. You can then navigate to the Abatement Plan tab to complete all mandatory fields. Once all fields have been completed, the Generate Plan button will become enabled.

Smart Grants Platform FEMA PA | Town of Redrocks | Notification | Emily Ourzdine | Logout

Home | Assessments | Entity Requests | Contact Request | Abatement Plan | Reports | Document Management | Disaster Readiness Score | User Guide

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Assessment Initiated | Assessment Submitted | Assessment In Review | Assessment Validated | Abatement Generated | Abatement Review Pending | Abatement Review Completed | Assessment Accepted

**Assessment Summary**

Legend: Not Started, Pending Document, Completed Questions, Applicant Answer, State User Answer, State Comment, Applicant Comment, Applicant Custom Recommendation, State Modified Recommendation

Disaster Readiness Assessment Review | Request for Information | Recommendations | Abatement Plan | Comments

RFI ID	Status	Creation Date	Question	Information Request Details
RFI1	Responded	01/02/2024	Q 1. Has this Applicant previously been awarded Federal funding?	Missing federal award notice. Please provide document
RFI2	Responded	01/02/2024	Q 4. Does the Applicant (and all core departments) have an established labor policy?	Please add new policy

Accept Score | Generate Abatement

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### 5. Is there an opportunity to print out the RFI?

**Answer:** To access the Export option, the Applicant will need to navigate to the 'Request for Information' tab. There will be an option to select 'more' by navigating towards the right side of the screen. Once 'more' is selected, the Export option will be available.

### 6. How do I view direct feedback from the DRA Validator?

**Answer:** In order to view the DRA Validator feedback, navigate to Reports > Disaster Readiness Assessment (State Validated) to download your report.

Smart Grants Platform FEMA PA | City of Maple Pines | Notification | Emily Ourzdine (Applicant) | Logout

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Assessment Initiated | Assessment Submitted | Assessment In Review | Assessment Validated | Abatement Generated | Abatement Review Pending | Abatement Review Completed | Assessment Accepted

**Assessment Summary**

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Disaster Readiness Assessment Review | Request for Information | Recommendations | Abatement Plan | Comments

Reports

- Disaster Readiness Assessment (Blank)
- Disaster Readiness Assessment (Applicant Answers)
- Disaster Readiness Assessment (State Validated)
- Download All Documents
- Download Recommendations

Applicant Experience

Q1. Has this Applicant previously been awarded Federal funding?

A Yes, the Applicant has received Federal funding.

B No, the Applicant has not previously received Federal funding.

Document Types	Uploaded Documents	Unable To Upload Document?	Description	Expiration Date	Action
Notice of Federal Funding A...	Federal Funding Notice of Award.do...			01/07/2026	Download

Q1.a. If yes, has the Applicant been awarded Public Assistance (PA) funding within the last 5 years?

A Yes, this Applicant has been awarded Public Assistance funding for 2 or more disasters.

SAMPLE  
DRA from SmartGrants

## 7. How do I view my Score?

**Answer:** Please see the attached document. The Applicant also has the ability to export their score to see the differences in the validated and abatement answers. The export option is located on the top right of the platform screen.



Access you Score.pdf

## 8. How do I submit my Abatement Plan for review and approval?

**Answer:** Please see attached document for reference.



SmartGrants -  
Abatement Guide (00-

## 9. Can you confirm that Applicants will not be penalized due to recommendations specifically listed under Debris Removal?

**Answer:** Correct, Applicants will not be penalized for not claiming debris removal. Applicants will have a separate score for Cat B. Also, please note that if the Applicant has selected "N/A - The Applicant does not plan to claim Debris Removal (CAT A) costs." for applicable questions, the Debris Removal tab should not be shown under Recommendations for the Applicant.

## 10. Can you provide instructions on how to submit documents and abatement activities in the system for DRA Validator review?

**Answer:**

1. Navigate to the 'Abatement Plan' Tab.
2. Select the 'Abatement Reviewed' tab and scroll to the abatement activity you'd like to upload documents for.
3. Select 'Upload Documents Here' to add your updated documents.
4. Select 'Add Comments' to leave comments explaining the activity completed and any page numbers of reviewers should look at.
5. Once you have uploaded all documents and left any needed comments, you can select the 'Submit' button to send the abatement activity for State Review.

## 11. How do I remove the addition recommendations that I don't want to complete?

**Answer:** To remove activities from your abatement plan, please navigate to the 'Abatement Plan' tab, select the lefthand checkbox of the recommendation and a 'Remove' button will appear. Select 'Remove' to clear this recommendation from your abatement plan.

Home Assessments Entity Requests Contact Request Information Requests Abatement Plan Reports Document Management Disaster Readiness Score User Guide

Assessment Summary

● Not Started ● Pending Document ● Completed Questions ● Applicant Answer ● State User Answer ○ State Comment ○ Applicant Comment ● Applicant Custom Recommendation ● State Modified Recommendation

Disaster Readiness Assessment Review Request for Information Recommendations **Abatement Plan** Comments

Recommendation for abatement plan Remove

Recommend the Applicant develops and implements procedures for their equipment inventory records noting the FEMA required information, to include:

- Type of equipment and attachments used (including year, make, and model, and Size/capacity)
- Requirement to be reviewed/updated once per year

Upload a copy of the approved plan.

Abatement Activities\*

Owner\* Estimated Due Date\* (mm/dd/yyyy)

Clear Save